

## Environmental Policy

**With the drastic climate changes affecting our planet, it is important to take our environmental policy very seriously. Lagrafica Ltd's ultimate aim is to go beyond becoming a zero emission company in the hope that our actions can also help to negate some of the emissions of our community around us as well as our own.**

Lagrafica Ltd wholly support and comply with the requirements set out by current environmental legislation and codes of practice. We've also identified the activities we perform on a day-to-day basis where we can make the most difference.

Some of the basic measures and sound practices either currently addressed or to be addressed in the future are listed:

- Minimising the consumption of natural resources and energy, whilst consuming material goods in moderation e.g. using more energy efficient lighting, minimising use of air-conditioning, purchasing energy-efficient hardware and equipment, and continuing with our upgrade policy on existing equipment equally responsibly and ensuring we turn our machines and monitors off rather than leaving them on standby overnight. Lagrafica Ltd will also include a footer on every email sent, reminding the recipient to only print the email if absolutely necessary.
- Reducing the creation of waste by the adopting improved operating practices and the recycling of materials whenever practical e.g. printing on both sides of the paper used where possible, switching to recycled paper for our proposals, invoicing electronically as much as possible, recycling the waste that we produce where possible and recycling old data for new projects.
- Investing in the development of new products and processes that have an improved performance regarding their impact on the environment e.g. buying locally wherever possible, basing ourselves centrally so that our team can walk or cycle to work and using public transport wherever appropriate for meetings.

**LAGRAFICA™**

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# Equal Opportunities Policy

**Graphic Design  
Branding / Identity  
Literature / Packaging  
Web / Exhibition**

**Dylunio Graffeg  
Brandio / Delwedd  
Llenyddiaeth / Pecynnu  
Y Wê / Arddangosfa**

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